

Ralph M. Perrey, Executive Director



MEMORANDUM: Wx 23-03

TO: Weatherization Program Subgrantees
FROM: Aaron Walker, Technical Advisor – Weatherization *AW*
DATE: February 22, 2024
SUBJECT: DOE Monitoring Recommendations

Purpose: To update the network on most recent DOE Monitoring Recommendations.

Guidance: THDA was monitored by the Department of Energy in October 2023. The following recommendations are based on the results of observations made during this visit.

- 1) Labeling ASHRAE fan switches are required either at the switch or the breaker box. This requirement is for both demand-control and continuous operation.
- 2) Combustion appliance testing is required of all gas and liquid-fueled combustion appliances regardless of location.
- 3) Agencies are strongly recommended to purchase backup equipment for CAZ testing, even if agency relies on contracted auditors.
- 4) Insulation certificates are required to be posted.
- 5) For HVAC replacements, a 12-month supply of MERV 6 filters for HVAC are required to be left at client's home.

If you have any questions or would like to schedule time to review this information, please reach out to WAP@thda.org.