GUIDEFORM NOTICE TO PROSPECTIVE TENANT

Grantee or Agency Letterhead

(Date)

Dear _____:

On ___*(date)*___, _____*(property owner)*____ submitted an application to the *(Grantee)* , for financial assistance to [acquire] [rehabilitate] [demolish] [convert] the building located at *(address)*____. Because Federal funds are being used in this project, the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA) of 1979, as amended (URA) applies for tenants in residence at the time of application. However, as a new tenant, you will not be eligible for relocation benefits under URA.

This notice is to inform you of the following information **before you enter into any lease agreement and occupy a unit at the above address:**

- You may be displaced by the project.
- You may be required to relocate temporarily.
- You may be subject to a rent increase.
- You will not be entitled to any relocation benefits provided under the URA. If you have to move or your rent is increased as a result of the above project, you will not be reimbursed for any such rent increase or for any costs or expenses incurred by you in connection with a move as a result of the project.

Please read this notification carefully prior to signing a rental agreement and moving into the project. If you should have any questions about this notice, please contact _____*(Grantee)*_____, at _____*(address and telephone number)*____. Once you have read and have understood this notice, please sign the statement below if you still desire to lease the unit.

Sincerely,

(Name and Title)