

Format of Syndication Agreement Letter
Submit on Investor's Letterhead

Date: **[ENTER DATE]**

Attention: Multifamily Development
Tennessee Housing Development Agency
502 Deaderick Street, 3rd Floor
Nashville TN 37243

Re: **[ENTER DEVELOPMENT NAME]** TN **[XX-XXX]**

[NAME OF INVESTOR] has or will purchase a **[XX%]** interest in the captioned development. It is anticipated that the **[\$XX.00]** in federal low income housing tax credits allocated to this development would generate gross proceeds in the approximate amount of **[\$XX.00]**. The sale of these credits was or is anticipated to occur on **[ENTER DATE OF SALE]** by a **[check one]**:

- ☐ Public syndication
- ☐ Private offering

Net syndication proceeds would be determined by subtracting the syndication costs from the gross proceeds as follows:

Gross Proceeds	\$_____
Investor Expenses	\$_____
Investor fees (acquisition, advisory, etc.)	\$_____
Organizational and offering expenses	\$_____
Acquisition expenses	\$_____
Reserves or working capital	\$_____
Other (explain)	\$_____
Total Investor Expenses	\$_____
 Partnership Expenses	 \$_____
Legal expenses	\$_____
Accounting expenses	\$_____

Other (explain) \$ _____

Total Partnership Expenses \$ _____

Less

Total Expenses \$ _____

Net Proceeds \$ _____

Total Expenses/Net Proceeds _____ %

The projected net proceeds would be equivalent to [\$00.XX] for each \$1.00 total credit reserved to the development.

Sincerely,

Authorized Signatory