

## ESG DATA COLLECTION (HMIS) BUDGET FORM

The grantee may use ESG funds to pay the costs of contributing data to the HMIS designated by the Continuum of Care for the area, including the costs of:

Purchase or lease of computer hardware	
Purchase of software or software licenses	
Purchase or lease of equipment (telephones, fax/printers, furniture, etc.)	
Technical Support	
Lease of Office Space	
Utility payments (electricity, gas, water, phone, internet)	
Salaries	
Staff Training (must be HUD-sponsored and approved)	
Staff travel	
Participation fees charged by HMIS Lead	

If the grantee is the **HMIS lead agency**, as designated by the Continuum of Care in the most recent fiscal year Continuum of Care Homeless Assistance Grants Competition, it may also use ESG funds to pay the costs of:

Hosting and maintaining HMIS software or data	
Backing up, recovering, or repairing HMIS software or data	
Upgrading, customizing and enhancing HMIS	
Administering the system	
Reporting to providers, the CoC and HUD	
Conducting training on using system, including travel	

<b>Grand Total</b>	
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If the subrecipient is a victim services provider or a legal services provider, it may use ESG funds to establish and operate a comparable database that collects client-level data over time (i.e., longitudinal data) and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

Activities funded under Data Collection must comply with HUD's standards on participation, data collection, and reporting under a local HMIS.