

**TENNESSEE HOUSING DEVELOPMENT AGENCY
EMERGENCY REPAIR PROGRAM
CERTIFICATION OF COMPLETION AND FINAL INSPECTION**

Homeowner's Name:
Property Address:
Date of Final Inspection:
Total Amount of THDA Funding: \$ _____
Total Amount of Partner Agency Funding, If Applicable: \$ _____

CONTRACTOR CERTIFICATION:

The emergency repair work on the above property has been satisfactorily completed in accordance with the specifications and contract. I have obtained or prepared all required Warranties or Releases of Liens. I further certify that there are no unpaid claims for materials, supplies or equipment, and no claims of laborers or mechanics for unpaid wages in connection with the performance of this contract.

Signature of Contractor	Date
Print or Type Contractor Name: _____	
Signature of Contractor (if multiple contractors used)	Date
Print or Type Contractor Name: _____	

HOMEOWNER CERTIFICATION:

The emergency repair work on my property has been satisfactorily completed in accordance with my contract with _____ (Contractor). Please indicate below if there are any concerns or complaints regarding the work completed:

☐ NO ☐ YES (If YES, please attach the concern)

Signature of Homeowner/Applicant	Date
Print or Type Homeowner Name: _____	

CERTIFICATION OF FINAL CODES INSPECTION:

All permits were obtained and inspected as required by the local or state jurisdiction. If a local or state permit was obtained, a code compliance inspection was performed at this property by a Tennessee Certified Codes Inspector. The repair work has been completed in accordance with code, and the code inspection clearance documentation is attached, if applicable. The following permits were obtained and received final inspection:

☐ Building ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ No Permits Required

Signature of ERP Administrator	Date
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CERTIFICATION OF FINAL INSPECTION OF ALL REPAIRS NOT REQUIRING A PERMIT:

Only complete this section if repair work was completed that did not require a permit.

Final inspection has been made of all repair work not inspected as part of a code compliance inspection. The repair work has been completed in accordance with the specifications and contract.

Signature of Certified or Approved Inspector	Date
Print or Type Inspector Name: _____ Inspector # or Inspector Type: _____	